

SUPPLIER PREQUALIFICATION NOTICE 2025-2027

Baraka Mental Health Foundation is an NGO registered under the NGO coordination's board (REG NO. OP.218/051/22-305/12851). We distinguish our self through a comprehensive approach to mental health care, integrating capacity development, community mental health, livelihood support, advocacy and research. This multifaceted strategy acknowledges that mental wellbeing and illness are not only clinical but are interconnected with social and economic factors. By addressing these root causes and consequences, our organization aims to bring lasting improvements to the lives of individuals and communities affected by mental illness.

Baraka Mental Health Foundation invites interested, qualified, technically competent, and eligible vendors to submit their interest for the prequalification to be included in Baraka Mental Health Foundation database for supply of goods and provision of services and works for years **2025-2027** for the following categories:

NO	CATEGORY DESCRIPTION	Location
SUPPLY AND DELIVERY		
1	Supply of General and Printed Office supplies (Stationery and Photocopying Papers)	
2	Supply of Genuine Ink Toners and Cartridges	
3	Supply of Design, Branding and Printing of Promotional Materials - Paper Based (Calendars, Brochures, Research Reports, Business Cards, Diaries, Corporate Stickers, Fliers, Booklets, Documentary Wallets)	
4	Supply of Design, Branding and Printing of Promotional Materials - Non-Paper Based (T-shirt, Caps, Banners, Carrier Bags, Logos)	
5	Supply of Staff Identification Cards	
6	Supply and Installation of Office Equipment (Computers, Laptops, Printers, Photocopiers, Scanners Telephone and Other Related ICT Hardware and Accessories)	
7	Supply and Installation of Power Back Up Systems	
8	Supply of General Supplies (Sanitary pads, Diapers, Hygiene and Cleaning Materials)	
9	Supply of Training Material i.e. Community-Based Mental Health Training materials, Mental Health First Aid training guide, Caring for Volunteers Training Manual, Mental Health Design Toolkit	
10	Supply and Servicing of Fire Fighting Equipment's	
11	Supply of First Aid Kits	
12	Supply of Bottled Water and Water Dispensers	
PROVISION OF SERVICES		
13	Provision of Computer Software and Licenses	
14	Provision of Hotel Accommodation and Conference Facilities	Nairobi, Kisumu, Kakamega, Busia, Uasin Gishu and Bungoma
15	Provision of Outside Catering Services	Kisumu, Kakamega, Busia, Uasin Gishu and Bungoma
16	Provision of Hiring of Taxi, Buses and Minibuses	Nairobi, Kisumu, Kakamega, Busia, Uasin Gishu and Bungoma
17	Provision of Bulk SMS Services	
18	Provision of Legal and Arbitration Services	
19	Provision of Photography and Videography Services	Nairobi, Kisumu, Busia, Uasin Gishu, Kakamega and Bungoma
20	Provision of Audit and Tax Consultancy Services	
21	Provision of Software Solutions, Website Development, Mobile Apps Development, Hosting and Licensing Services	
22	Provision of Internet Connectivity Services	
23	Provision of Digital Marketing and Graphics Design Services	
24	Provision of HR Consultancy, Staff Training and Team Building Facilitation Services	
25	Provision of Maintenance Services for Servers, Computers and Printers	
26	Provision of Travel and Air Ticketing Agency Services	
27	Provision of Live Streaming Services	
28	Provision of Pest Control and Fumigation Services	
29	Provision of Insurance Services (Medical, WIBA, Group Life Assurance) Underwriters Only	
30	Provision of Cleaning Services	
CONSULTANCY SERVICES		
31	Provision of Research and Baseline Survey on Mental Health, Gender Based Violence, Alcohol and Drug Abuse and Climate Change Consultancy Services	
32	Provision For the Development of Resource Material Development Consultancy Services	
33	Provision of Consultancy to Develop the Organization Strategic Plan Services	
34	Provision of Training in Mental Health Disciplines Consultancy Services	

The supplier prequalification exercise will be conducted online via:



TenderSure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on www.tendersure.africa under the "Available Jobs" tab. Access to the prequalification will be granted upon payment of a nonrefundable fee of **KES 3,000.00** per category. All payments will be made online via M-PESA, Visa Card and MasterCard amongst others. The online supplier prequalification exercise closes on **18th October 2024 at 10pm EAT**.

In case of any inquiry kindly contact us at help@tendersure.africa or +254 709 557 000.

All existing suppliers are required to participate alongside prospective suppliers to be evaluated and considered.

All participants who duly complete the prequalification process online will be notified of the outcome.

Prequalification is not a guarantee for business opportunity, bidders will be invited to submit their quotations on need basis based on the opportunities available. Baraka Foundation reserves the right to accept or reject any bid in whole or in part at its discretion.