



SUPPLIER PREQUALIFICATION NOTICE 2025-2026

Minet is a trusted pan-African advisor that meets the uncertainties of tomorrow by delivering risk and human capital solutions today. As the largest Aon Global Network Correspondent, Minet has access to a network of over 50,000 colleagues in 120 countries as well as proprietary data, research and analytics which enable us to manage and secure the risks of tomorrow and provide clients with an unrivalled advantage.

Minet invites applications from interested, competent and eligible firms for prequalification for the underlisted categories of goods, services and works for the period 2025 - 2026.

NO.	CATEGORY DESCRIPTION
SUPPLY OF GOODS	
1	MINET/001/2024-2026 -Supply and repair of office furniture, furnishing and fittings
2	MINET/002/2024-2026 - Supply of corporate branded promotional items and apparel
3	MINET/003/2024-2026 - Supply of general office stationery
4	MINET/004/2024-2026 - Supply of uniform
5	MINET/005/2024-2026 - Supply, installation and maintenance of signage and branding
6	MINET/006/2024-2026 - Supply, repair and maintenance of ICT equipment (computers, laptops, routers) – appointed dealers only
PROVISION OF SERVICES	
7	MINET/007/2024-2026 - Provision of approved consultants (working directly as approved persons or under firms) To provide or more of the following services- Audits, OSH, fire safety, environment, training first aid
8	MINET/008/2024-2026 - Provision of audio visual and sound systems
9	MINET/009/2024-2026 - Provision of bulk SMS services
10	MINET/10/2024-2026 - Provision of videography and photography
11	MINET/11/2024-2026 - Provision of debt collection services
12	MINET/12/2024-2026 - Provision of design and printing (banners, brochures, magazines, booklets, newsletters, annual reports, letterheads, business cards, binding services
13	MINET/13/2024-2026 - Provision of digital marketing services, including strategy, analytics, e-commerce strategy, social media creatives

NO.	CATEGORY DESCRIPTION
14	MINET/14/2024-2026 - Provision of event management services
15	MINET/15/2024-2026 - Provision of fumigation and pest control services
16	MINET/16/2024-2026 - Provision of graphic animators
17	MINET/17/2024-2026 - Provision of HR related services
18	MINET/18/2024-2026 - Provision of indoor and outdoor catering services
19	MINET/19/2024-2026 - Provision of multifunctional printer leasing services
20	MINET/20/2024-2026 - Provision of network infrastructure services, computer networks, and structural cabling
21	MINET/21/2024-2026 - Provision of PR and communication consultancy services
22	MINET/22/2024-2026 - Provision of creative design services
23	MINET/23/2024-2026 - Provision of research and survey tools services
24	MINET/24/2024-2026 - Provision of curated corporate gifts
25	MINET/25/2024-2026 - Provision of sports & recreational services
26	MINET/26/2024-2026 - Provision of signage and billboard services
27	MINET/27/2024-2026 - Provision of podcast services
28	MINET/28/2024-2026 - Provision of air travel services
29	MINET/29/2024-2026 - Provision of website development and management services
PROVISION OF WORKS	
30	MINET/30/2024-2026 - Provision of minor construction and repair including renovations and painting works

The supplier prequalification exercise will be conducted online via:



TenderSure™ platform is secure, transparent and provides an efficient prequalification process. Interested suppliers may access and register on www.tendersure.africa under the "Available Jobs" tab. Access to the prequalification will be granted upon payment of a nonrefundable fee of **KES 3,000.00** per category. All payments will be made online via M-PESA, Visa Card and MasterCard amongst others. The online supplier prequalification exercise closes on **20th November 2024 at 10pm EAT**.

In case of any inquiry kindly contact us at help@tendersure.africa or +254 709 557 000.

All existing suppliers are required to participate alongside prospective suppliers to be evaluated and considered. All participants who duly complete the prequalification process online will be notified of the outcome.

Prequalification is not a guarantee for business opportunity, bidders will be invited to submit their quotations on need basis based on the opportunities available. Minet reserves the right to accept or reject any bid in whole or in part at its discretion.